

18<sup>th</sup> July, 2018

**JOB ANNOUNCEMENT (Short-Term)**  
**Trainer of Interpreters (English – Myanmar)**  
**(# 11/2018)**

Thabyay Education Foundation (TEF) is a leading national non-profit organization whose mission is to educate, develop, inspire, connect and empower individuals and organizations that are change-makers in Myanmar. We seek to achieve this through knowledge creation, innovative learning and guided skills expansion, as well as by forging connections to networks, information and opportunities. We are inspired to create far-reaching transformations through education and professional development for the marginalized people of Myanmar.

TEF is currently seeking motivated, dedicated and qualified candidates to fill the following positions

Title of the position:	Trainer of Interpreters
Program:	Kant Kaw School of Interpretation and Translation (KKSIT)
Job location:	Nay Pyi Taw
Reports to:	Programs Director
Assignment period:	August 2 <sup>nd</sup> week till 4 <sup>th</sup> week
Work schedule:	Wednesday, Thursday, and Friday
Number of days:	9-10 days
Start date:	8 <sup>th</sup> August 2018
Application Deadline:	29 <sup>th</sup> July 2018

**Duties and responsibilities**

- Conduct English-Myanmar interpretation classes with the focus on legal/political/cultural context;
- Research, assess and employ appropriate interpretation tools and reference materials;
- Create various settings that allow students to study and practice different types of interpretation – both in the consecutive and simultaneous mode (through in-class discussion, analysis of interpreted texts, interpretation practice, and peer discussion of students' work, etc.), with the use of effective teaching methodologies;
- Adopt a competence-based curricular and syllabus design;
- Develop course and appropriate teaching and learning activities, apply and manage appropriate assessment activities; and
- Well organize and prepare lesson plans and class materials as well as examination materials in advance before classes.

### **Experience, qualification and attributes**

Applicants should have:

- Professional experience as an interpreter – in a company, in an in-house translation service, in an international organization or as freelance professional;
- An excellent command of verbal skills in both English and Myanmar languages;
- Ability to work systematically, accurately and independently ;
- Experience in teaching and training and knowledge of training resources; and
- Knowledge of current affairs and politics as well as understanding of the educational context in which training takes place.

### **Application Process**

Applicants should send their CV and cover letter expressing their suitability and interest in the position to **hrmanager@thabyay.org**, citing the reference to the “**English-Myanmar Trainer of Interpreter**”. Early applications are encouraged as they are considered upon receipt.

Only shortlisted candidates will be notified of their progress. Shortlisted candidates will be required to provide at least two professional references.